



31 March 2020

Dear CAISA Members

The CAISA Board of Directors would like to extend our best wishes and support to all community Boards and their Management teams in the management of their communities during the National lockdown period, as we know that you are all included in the essential services category as listed by Government.

There has been some uncertainty around the walking of dogs, jogging, cycling etc. within community estates and on Friday the 27<sup>th</sup> of March 2020, CSOS (Community Schemes Ombud Service) published a COVID-19 Advisory for Community Schemes during the 21-day lockdown period which lists the regulations Community Schemes are required to implement.

In addition to this the South Africa Police Service confirmed in a tweet on Sunday, the 29<sup>th</sup> of March 2020 that the regulations as listed in the Disaster Management Act also apply to community schemes and that NO walking, NO dog walking and NO jogging etc. is permitted within the common areas of the Estate. Members of community residential estate are encouraged to remain within the confinements of their dwellings and take all such steps as to drastically reduce the movement of people in order to prevent the spread of the COVID-19 virus.

Please find attached the Government Notice, latest amendment to the Disaster Management Act, the CSOS Advisory or Community Schemes and a copy of the SAPS Tweet.

We would also like to urge all community Boards and their management teams, to ensure that they are well informed of the Disaster Management Act, to see to it that the regulations are being enforced within their communities.

It is important that community schemes keep themselves well-informed on these regulations to avoid being held liable.

To date, we are aware of several communities which have confirmed COVID-19 cases and we pledge our support to our members to manage those communities affected. We also use this opportunity to wish everyone well during the National lockdown period.

We will keep you informed of any updates or amendments to the current Disaster Management Act on our CAISA Facebook page.

Before we close off this message CAISA would like to encourage all communities to initiate a “My Estate Cares” program to support the less fortunate and people in need during this trying time. Every bit counts and whatever is collected can be donated to the individuals in your area who need it most! Let's stand together as communities and make a difference!

CAISA Board of Directors

**GOVERNMENT NOTICE**  
**DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

No. R.

2020

**DISASTER MANAGEMENT ACT, 2002: AMENDMENT OF REGULATIONS ISSUED IN  
TERMS OF SECTION 27(2)**

I, Dr Nkosazana Dlamini Zuma, Minister of Cooperative Governance and Traditional Affairs, designated under section 3 of the Disaster Management Act, 2002 (Act No. 57 of 2002), having declared a national state of disaster, published in Government Gazette No. 43096 on 15 March 2020, hereby in terms of section 27(2) of the Disaster Management Act, 2002, after consultation with the Minister of Health, made the Regulations in the Schedule.

*NC Zuma*

**DR NKOSAZANA DLAMINI ZUMA, MP**  
**MINISTER OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

**DATE:** *25.03.2020*

**SCHEDULE**

**Definitions**

1. In these regulations, "the Regulations" means the regulations published by Government Notice No. 318 of 18 March 2020.

**Insertion of heading in Regulations**

2. The Regulations are hereby amended by the insertion of the following heading after the heading "SCHEDULE":  
**"CHAPTER 1".**

**Amendment of regulation 1 of the Regulations**

3. Regulation 1 of the Regulations is hereby amended by the—
- (a) insertion of the following definitions after the definition of "adequate space";  
**"clinical case'** means a patient that presents with clinical signs and symptoms of COVID-19;  
**'Constitution'** means the Constitution of the Republic of South Africa, 1996;"
- (b) substitution for the definition of "gathering" for the following definition:  
**"gathering'** means any assembly, concourse or procession in or on—
- (a) any public road, as defined in the National Road Traffic Act, 1996 (Act No. 93 of 1996); or

- (b) any other building, place or premises, including wholly or partly in the open air, and including, but not limited to, any premises or place used for any sporting, entertainment, funeral, recreational, religious, or cultural purposes;”;
- (c) the insertion of the following definitions after the definition of “gathering”:  
 “**institutions of higher learning**’ means ‘higher education college’ and ‘higher education institution’ as defined in section 1 of the Higher Education Act, 1997 (Act No. 101 of 1997);  
**laboratory confirmed case**’ means a patient who has been diagnosed with COVID-19 through a Department of Health approved laboratory diagnostic method;”;
- (d) insertion of the following definition after the definition of “liquor”:  
 “**quarantine**’ means the restriction of activities or separation of a person, who was exposed, or potentially exposed, to COVID-19 and could be a possible source of the spread of the disease, from other non-exposed persons, in such a manner so as to prevent the possible spread of infection or contamination to healthy individuals;” and
- (e) the substitution for the definition of “school” for the following definition:  
 “**school**’ means a school as defined in section 1 of the South African Schools Act, 1996 (Act No. 84 of 1996);”.

#### **Insertion of regulation 1A in Regulations**

4. The following regulation is hereby inserted in the Regulations:

##### **"Application of Chapters 1 and 2**

**1A.** (1) Chapter 1 and any direction issued pursuant to the Regulations shall continue to be force and effect, save that if there are any inconsistencies between Chapter 1 and Chapter 2, Chapter 2 shall prevail to the extent of the inconsistency.

(2) Chapter 2 of these Regulations will apply as from 26 March 2020 at 24H00 until 16 April 2020 at 24H00, or on a date to be determined by the Cabinet member designated under section 3 of the Disaster Management Act.”.

#### **Amendment of Regulation 4 of the Regulations**

5. Regulation 4 of the Regulations is hereby amended by the substitution for subsection (1) of the following subsection:

“(1) No person who has been confirmed, as a clinical case or as a laboratory confirmed case as having contracted COVID-19, or who is suspected of having contracted COVID-19, or who has been in contact with a person who is a carrier of COVID-19, may refuse consent to—

- (a) submission of that person to a medical examination, including but not limited to the taking of any bodily sample by a person authorised in law to do so;
- (b) admission of that person to a health establishment or a quarantine or isolation site; or

(c) submission of that person to mandatory prophylaxis, treatment, isolation or quarantine, or isolation in order to prevent transmission:

Provided that if a person does not comply with the instruction or order of the enforcement officer, that person must be placed in isolation or quarantine for a period of 48 hours, as the case may be, pending a warrant being issued by a competent Court, on application by an enforcement officer for the medical examination contemplated in paragraph (a)."

### **Amendment of Regulation 5 of the Regulations**

6. Regulation 5 of the Regulations is hereby amended by the substitution for subregulation (2) of the following subregulation:

"(2) A member of the provincial Executive Council responsible for public works must identify and make available sites to be used as isolation and quarantine facilities within each province as the need arises: Provided that if a person refuses to go to such a site of isolation or quarantined facility a magistrate in whose jurisdiction such a person is, an order as contemplated in Annexure A, must be made by that magistrate to force such a person to go to such site of isolation, quarantined facility, or medical examination."

### **Amendment of regulation 11 of the Regulations**

7. Regulation 11 of the Regulations is hereby amended by the substitution for subsection (2) of the following subsection:

"(2) A person is guilty of an offence if that person fails to comply with or contravenes the provisions of regulations 6 and 8 of these Regulations."

### **Insertion of Chapter 2 into the Regulations**

8. The following Chapter is hereby inserted into the Regulations after regulation 11:

#### **"CHAPTER 2**

##### **Definitions**

**11A.** For purposes of this Chapter, unless the context otherwise indicates—

'**essential goods**' means the goods referred to in paragraph A of Annexure B, as may be amended from time to time by the Cabinet member designated under section 3 of the Disaster Management Act;

'**essential services**' means the services as defined in section 213 of the Labour Relations Act, 1995 (Act No. 66 of 1995), and designated in terms of section 71(8) of the Labour Relations Act, 1995 (and which designation remains valid as at the date of publication of this regulation), and as listed in paragraph B of Annexure B, as may be amended from time to time;

'**head of an institution**' means the accounting officer of a public institution and the chief executive officer or the equivalent of a chief executive officer of a private institution;

'**institution**' means any public or private institution that is engaged in the supply or distribution of an essential good or service;

'**lockdown**' means the restriction of movement of persons during the period for which this regulation is in force and effect namely from 23H59 on Thursday, 26 March 2020, until 23H59 on Thursday 16 April 2020, and during which time the movement of persons is restricted; and

'**movement**' means entering or leaving a place of residence or, in the case of people not ordinarily resident in the Republic, their place of temporary residence while in the Republic.

### **Restriction on the movement of persons and goods**

**11B.** (1)(a) For the period of lockdown-

- (i) every person is confined to his or her place of residence, unless strictly for the purpose of performing an essential service, obtaining an essential good or service, collecting a social grant, or seeking emergency, life-saving, or chronic medical attention;
- (ii) every gathering, as defined in regulation 1 is hereby prohibited, except for funeral as provided for in subregulation (8);
- (iii) movement between provinces is prohibited; and
- (iv) movement between the metropolitan and district areas, is prohibited.

(b) All businesses and other entities shall cease operations during the lockdown, save for any business or entity involved in the manufacturing, supply, or provision of an essential good or service.

(c) Retail shops and shopping malls must be closed, except where essential goods are sold and on condition that the person in control of the said store must put in place controls to ensure that customers keep a distance of at least one square meter from each other, and that all directions in respect of hygienic conditions and the exposure of persons to COVID-19 are adhered to.

(c) Retail stores selling essential goods is prohibited from selling any other goods.

(d) The Cabinet member designated under section 3 of the Act may amend the list contemplated in paragraph (c) as required from time to time.

(e) Any place not involved in the provision of an essential good or service must remain closed to all persons for the duration of the lockdown.

(2) The head of an institution must determine essential services to be performed by his or her institution, and must determine the essential staff who will perform those services: Provided that the head of an institution may delegate this function, as may be required in line with the complexity and size of the business operation.

(3) Persons performing essential services as determined in subregulation (2), must be duly designated in writing by the head of an institution, on a form that corresponds substantially with Form 1 in Annexure C.

(4) All places or premises provided for in Annexure D must be closed to the public except to those persons rendering security and maintenance services at those places or premises.

(5) All persons performing essential services, obtaining essential goods or seeking medical attention, may be subjected to screening for COVID-19 by an enforcement officer.

(6)(a) All borders of the Republic are closed during the period of lockdown, except for transportation of fuel, and essential goods.

(b) The Cabinet member responsible for home affairs, or a person designated by him or her, may allow a person who requires to enter the Republic for emergency medical attention for a life-threatening condition.

(c) All foreign tourists who arrived in the Republic prior to, or after, the lockdown, and who remain in the Republic, must remain in their place of temporary residence in the Republic for the duration of the lockdown or 14 days, as the case may be, and may be subject to screening for COVID-19 and be quarantined or isolated as required.

(7) The Minister may issue directions to provide further conditions that will apply to activities referred to in subregulation (1), or other activities, and may vary the directions as the circumstances require.

(8) Attendance at a funeral is limited to 50 people and will for purposes of these Regulations not be regarded as a prohibited gathering: Provided that no night vigil shall be held and that all safety measures are strictly adhered to.

### **Prohibition of public transport**

**11C.** (1) All commuter transport services including passenger rail services, bus services, taxi services, e-hailing services, maritime and air passenger transport is prohibited, except bus services, taxi services, e-hailing services and private motor vehicles for purposes of rendering essential services, obtaining essential goods, seeking medical attention, funeral services and to receive payment of grants: Provided that such vehicle carries no more than 50% of the licensed capacity and all directions in respect of hygienic conditions and the limitation of exposure of persons to COVID-19, are adhered to.

(2) Where a person rendering essential services is unable to travel to and from his or her place of employment, the employer must make the necessary transport arrangements: Provided that no more than 50% of the licensed capacity of the vehicle or vessel is exceeded and all directions in respect of hygienic conditions and the limitation of exposure to persons with COVID-19, are adhered to.

(3) The Cabinet member responsible for transport must issue directions for the transportation of persons who must obtain essential goods or services and where such person has no other means of transport except public

transport as contemplated in subregulation (1), provided that no more than 50% of the licensed capacity of the vehicle or vessel is exceeded and all directions in respect of hygienic conditions and the limitation of exposure to persons with COVID-19, are adhered to.

### **Resources by the State during lockdown**

**11D.** (1) For the period of the declaration of a lockdown, a person refusing to be evacuated from any place subject to lockdown, may be evacuated by an enforcement officer to a temporary shelter, if such action is necessary for the preservation of life.

(2) The State shall identify—

- (a) temporary shelters that meet the necessary hygiene standards for homeless people; and
- (b) temporary sites for quarantine and self-isolation that meet the necessary hygiene standards for people who cannot isolate or quarantine in their homes.

(3) The provision of the State's resources listed herein shall be for the duration of the lockdown, and the use thereof will be subject to conditions determined by the Cabinet member responsible for such resources.

### **Loss or damage**

**11E.** No person is entitled to compensation for any loss or damage arising out of any *bona fide* action or omission by an enforcement officer under these regulations.

### **Powers and indemnity**

**11F.** These Regulations do not limit any powers or indemnities of security services provided for in any law.

### **Offences and penalties**

**11G.** For purposes of this Chapter any person who contravenes regulation 11B(1) and (4), shall be guilty of an offence and, on conviction, liable to a fine or to imprisonment for a period not exceeding six months or to both such fine and imprisonment."

### **Addition of Annexures to the Regulations**

9. The following Annexures are hereby added to the Regulations:



**"ANNEXURE A  
ORDER FOR A PERSON TO GO TO A SITE OF ISOLATION, QUARANTINED FACILITY, OR  
FOR A PERSON TO GO FOR MEDICAL EXAMINATION  
Regulation 5(2)**

**IN THE MAGISTRATES COURT FOR THE DISTRICT OF \_\_\_\_\_ HELD  
AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020.**

**BEFORE ME \_\_\_\_\_ MAGISTRATE FOR THE  
AFOREMENTIONED DISTRICT IN CHAMBERS**

**WHEREAS** it appears that \_\_\_\_\_ (name of person)  
Being a person:

- who has been clinically, or by a laboratory, confirmed as having COVID-19
- who is suspected of having contracted COVID-19
- who has been in contact with a person who is a carrier of COVID-19

and who has refused consent for the—

- submission to a medical examination, including but not limited to the taking of any bodily sample by a person authorised in law to do so
- admission to a site to be used as isolation or a quarantine facility
- submission to mandatory prophylaxis, treatment, isolation or quarantine or isolation in order to prevent transmission.

I hereby issue a warrant for the submission of the said person to a medical examination, including but not limited to the taking of any bodily sample by a person authorised in law to do so.

.....  
**MAGISTRATE**

**DATE** .....

**NOTE:** *This warrant remains in force until one of the following occurs:*

- (a) *it is executed;*
- (b) *it is cancelled by the person who issued it or, if such person is not available, by any person with like authority;*
- (c) *the expiry of ninety days from the date of its issue; or*
- (d) *the purpose for the issuing of the warrant has lapsed.*

**ANNEXURE B**  
**CATEGORISATION OF ESSENTIAL GOODS AND SERVICES DURING LOCKDOWN**  
**Regulation 11A**

**A. GOODS**

1. Food
  - (i) Any food product, including non-alcoholic beverages;
  - (ii) Animal food; and
  - (iii) Chemicals, packaging and ancillary products used in the production of any food product.
2. Cleaning and Hygiene Products
  - (i) Toilet Paper, sanitary pads, sanitary tampons, condoms;
  - (ii) Hand sanitiser, disinfectants, soap, alcohol for industrial use, household cleaning products, and personal protective equipment; and
  - (iii) Chemicals, packaging and ancillary products used in the production of any of the above.
3. Medical:
  - (i) Medical and Hospital Supplies, equipment and personal protective equipment; and
  - (ii) Chemicals, packaging and ancillary products used in the production of any of the above.
4. Fuel, including coal and gas
5. Basic goods, including airtime and electricity.

**B. SERVICES**

Categories of essential services shall be confined to the following services:

1. Medical, Health (including Mental Health), Laboratory and Medical services;
2. Disaster Management, Fire Prevention, Fire Fighting and Emergency services;
3. Financial services necessary to maintain the functioning of the banking and payments environment, including the JSE and similar exchanges, as well as Insurance services;
4. Production and sale of the goods listed in category A, above;
5. Grocery stores, including spaza shops;
6. Electricity, water, gas and fuel production, supply and maintenance;
7. Critical jobs for essential government services as determined by Head of National or Provincial Departments in accordance with the guidance by the DPSA, including Social Grant Payments;
8. Birth and death certificates, and replacement identification documents;
9. Essential municipal services;
10. Care services and social relief of distress provided to older persons, mentally ill, persons with disabilities, the sick, and children;
11. Funeral services, including mortuaries;
12. Wildlife Management, Anti-poaching, Animal Care and Veterinary services;
13. Newspaper, broadcasting and telecommunication infrastructure and services;
14. Production and sale of any chemicals, hygiene products, pharmaceuticals for the medical or retail sector;
15. Cleaning, sanitation, sewerage, waste and refuse removal services;

16. Services related to the essential functioning of courts, judicial officers, the Master of the High Court, Sheriffs and legal practitioners required for those services;
17. Essential SARS services defined by the Commissioner of SARS;
18. Police, peace officers, traffic officers, military medical personnel and soldiers, correctional services officials and traffic management services;
19. Postal services and courier services related to transport of medical products;
20. Private security services;
21. Air-traffic Navigation, Civil Aviation Authority, Cargo Shipping and dockyard services;
22. Gold, gold refinery, coal and essential mining;
23. Accommodation used for persons rendering essential services, quarantine, isolation and the lockdown;
24. Production, manufacturing, supply, logistics, transport, delivery, critical maintenance and repair in relation to the rendering of essential services including components and equipment;
25. Transport services for persons rendering essential services and goods, and transportation of patients;
26. Services rendered by the Executive, members of Parliament, Members of the Provincial Legislature, Members of Local Councils, the Judiciary, traditional leaders and National Office Bearers of Political Parties represented in Parliament;
27. Commissioners of the South African Human Rights Commission, Gender Commission, and the Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities, and the Public Protector and Deputy Public Protector; and
28. Transport and logistics in respect of essential goods as set out in A above to neighboring countries.

**ANNEXURE C**  
**FORM 1**  
**PERMIT TO PERFORM ESSENTIAL SERVICE**  
**Regulation 11B(3)**

- *Please note that the person to whom the permit is issued must at all times a form of identification to be presented together with this permit. If no identification is presented the person to whom the permit is issued will have to return to his or her place of residence during the lockdown*

I,

<b>Surname</b>				
<b>Full names</b>				
<b>Identity number</b>				
<b>Contact details</b>	<b>Cell nr.</b>	<b>Tel Nr(W)</b>	<b>Tel Nr(H)</b>	<b>e-mail address</b>

<b>Physical Address of Institution</b>	
--	--

Hereby certify that:

<b>Surname</b>	
<b>Full names</b>	
<b>Identity number</b>	

Signed at \_\_\_\_\_, on this the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
*Signature of Head of Institution*

*Official stamp  
of Institution*

**ANNEXURE D  
PLACES AND PREMISES CLOSED TO THE PUBLIC  
Regulation 11B(4)**

The following places and premises are closed to the public:

- (a) Any place or premises normally open to the public where religious, cultural, sporting, entertainment, recreational, exhibitional, organisational or similar activities may take place;
- (b) any place or premises normally open to the public where goods other than essential goods are procured, acquired, disposed of or sold;
- (c) any place or premises normally open to the public such as—
  - (i) public parks, beaches and swimming pools;
  - (ii) flea markets;
  - (iii) open air food markets;
  - (iv) fêtes and bazaars;
  - (v) night clubs;
  - (vi) casinos;
  - (vii) hotels, lodges and guest houses, except to the extent that they are required for remaining tourists confined to hotels, lodges and guest houses;
  - (viii) private and public game reserves except to the extent that they are required for remaining tourists confined to private and public game reserves;
  - (ix) holiday resorts except to the extent that they are required for remaining tourists confined to such holiday resort;

- (x) on-consumption premises, including taverns, shebeens, *shisanyama* where liquor is sold;
  - (xi) off-consumption premises, including bottle stores, where liquor is sold
  - (xii) off-consumption areas in supermarkets where liquor is sold;
  - (xiii) theatres and cinemas;
  - (xiv) shopping malls and centres (excluding grocery stores and pharmacies); and
  - (xv) taxi ranks, bus depots, train stations and airports; and
- (d) any other place or premises determined by the Cabinet member responsible for cooperative governance and traditional affairs by direction in the *Gazette*."



# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID AFRIKA

*Regulation Gazette*

**No. 11067**

*Regulasiekoerant*

**Vol. 657**

**26**

**March  
Maart**

**2020**

**No. 43168**

N.B. The Government Printing Works will not be held responsible for the quality of "Hard Copies" or "Electronic Files" submitted for publication purposes

ISSN 1682-5843



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43168



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**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS****DEPARTMENT OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

NO. R. 419

26 MARCH 2020

**DISASTER MANAGEMENT ACT, 2002: AMENDMENT OF REGULATIONS ISSUED IN TERMS OF SECTION 27(2)**

I, Dr Nkosazana Dlamini-Zuma, Minister of Cooperative Governance and Traditional Affairs, designated under section 3 of the Disaster Management Act, 2002 (Act No. 57 of 2002), having declared a national state of disaster, published in Government Gazette No. 43096 on 15 March 2020, hereby in terms of section 27(2) of the Disaster Management Act, 2002, after consultation with the relevant Cabinet members, made the Regulations in the Schedule.

**DR NKOSAZANA DLAMINI-ZUMA, MP****MINISTER OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

DATE: 26.03.2020

**SCHEDULE****Definitions**

1. In these regulations, "the Regulations" means the regulations published by Government Notice No. 318 of 18 March 2020, as amended by Government Notice No. R. 398 of 25 March 2020.

**Substitution of heading of the Regulations published in Government Notice No. R. 398 of 25 March 2020**

2. The heading of the Regulations published in Government Notice No. R. 398 of 25 March 2020 is hereby substituted for the following heading:

" I, Dr Nkosazana Dlamini-Zuma, Minister of Cooperative Governance and Traditional Affairs, designated under section 3 of the Disaster Management Act, 2002 (Act No. 57 of 2002), having declared a national state of disaster, published in Government Gazette No. 43096 on 15 March 2020, hereby in terms of section 27(2) of the Disaster Management Act, 2002, after consultation with the relevant Cabinet members, made the Regulations in the Schedule."

**Amendment of regulation 11B of the Regulations**

3. Regulation 11B of the Regulations is hereby amended by—  
(a) substitution for subregulation (1) paragraph (b) of the following paragraph:



"(b) During the lockdown, all businesses and other entities shall cease operations, except for any business or entity involved in the manufacturing, supply, or provision of an essential good or service, save where operations are provided from outside of the Republic or can be provided remotely by a person from their normal place of residence."; and

(b) the insertion of the following subregulations after subregulation (4):

"(4A) (a) All workplaces or premises must have care and maintenance that is essential to the prevention of the destruction or significant impairment of working areas, plant, machinery or inventory, or to permit orderly shutdown arrangements, on such conditions as may be issued by means of directions by the Cabinet members responsible for trade, industry and for employment and labour.

(b) Services in relation to international markets and which provide or maintain essential services as it relates to health, social support, government and financial services, which the Cabinet members responsible for health and trade and industry are satisfied are crucial to such services, may be provided for in directions issued by the said Cabinet members.

#### **Amendment of regulation 11C of the Regulations**

3. Regulation 11C of the Regulations is hereby amended by the substitution for subregulation of the following subregulation:

"(1) All commuter transport services including passenger rail services, bus services, taxi services, e-hailing services, maritime and air passenger transport are prohibited, except bus services, taxi services, e-hailing services and private motor vehicles for purposes of rendering essential services, obtaining essential goods, seeking medical attention, funeral services and to receive payment of grants: Provided that—

(a) bus services, taxi services and e-hailing services shall not carry more than 50% of the licensed capacity; and

(b) private vehicles shall not carry more than 60% of the licensed capacity, and that all directions in respect of hygienic conditions and the limitation of exposure of persons to COVID-19, are adhered to."

#### **Deletion of regulation 11E of the Regulations**

4. Regulation 11E of the Regulations is hereby deleted.

#### **Amendment of Annexure A to the Regulations**

5. Annexure A to the Regulations is hereby amended by the substitution for the word "warrant" wherever it appears with the word "order"

#### **Amendment of Annexure B to the Regulations**

6. Annexure B to the Regulations is hereby amended by—
- (a) the insertion of the following subparagraphs under paragraph 2 of Part A:
- "(iv) Products for the care of babies and toddlers.
  - (v) Personal toiletries, including haircare, body and face washes, roll-ons, deodorants, toothpaste.";
- (b) the substitution for paragraph 1 of Part B of the following paragraph:
- "1. Medical, Health (including Mental Health), Laboratory and Medical services and the National Institute for Communicable Diseases;"
- (c) the substitution for paragraph 3 of Part B of the following paragraph:
- "3. Financial services necessary to maintain the functioning of the banking and payments environment, including the JSE and similar exchanges, as well as insurance services and medical scheme administration;"
- (d) the substitution for paragraph 6 of Part B of the following paragraph:
- "6. Electricity (including vital demand management services), water, gas and fuel production, supply and maintenance;" and
- (e) the addition of the following paragraphs after paragraph 28 of Part B:
- "29. Tow trucks and vehicle recovery services;
  - 30. Call centres necessary to provide health, safety, social support, government and financial services;
  - 31. Harvesting and storage activities essential to prevent the wastage of primary agricultural goods;
  - 32. Implementation of payroll systems to the extent that such arrangement has not been made for the lockdown, to ensure timeous payments to workers; and
  - 33. Critical maintenance services which cannot be delayed for more than 21 days and are essential to resume operations after the lockdown."

#### **Amendment of Annexure D to the Regulations**

7. Annexure D to the Regulations is hereby amended by the insertion of subparagraph (iiiA) after subparagraph (iii) of paragraph (c):

"(iiiA) restaurants;"





Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001  
Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za  
Publications: Tel: (012) 748 6053, 748 6061, 748 6065



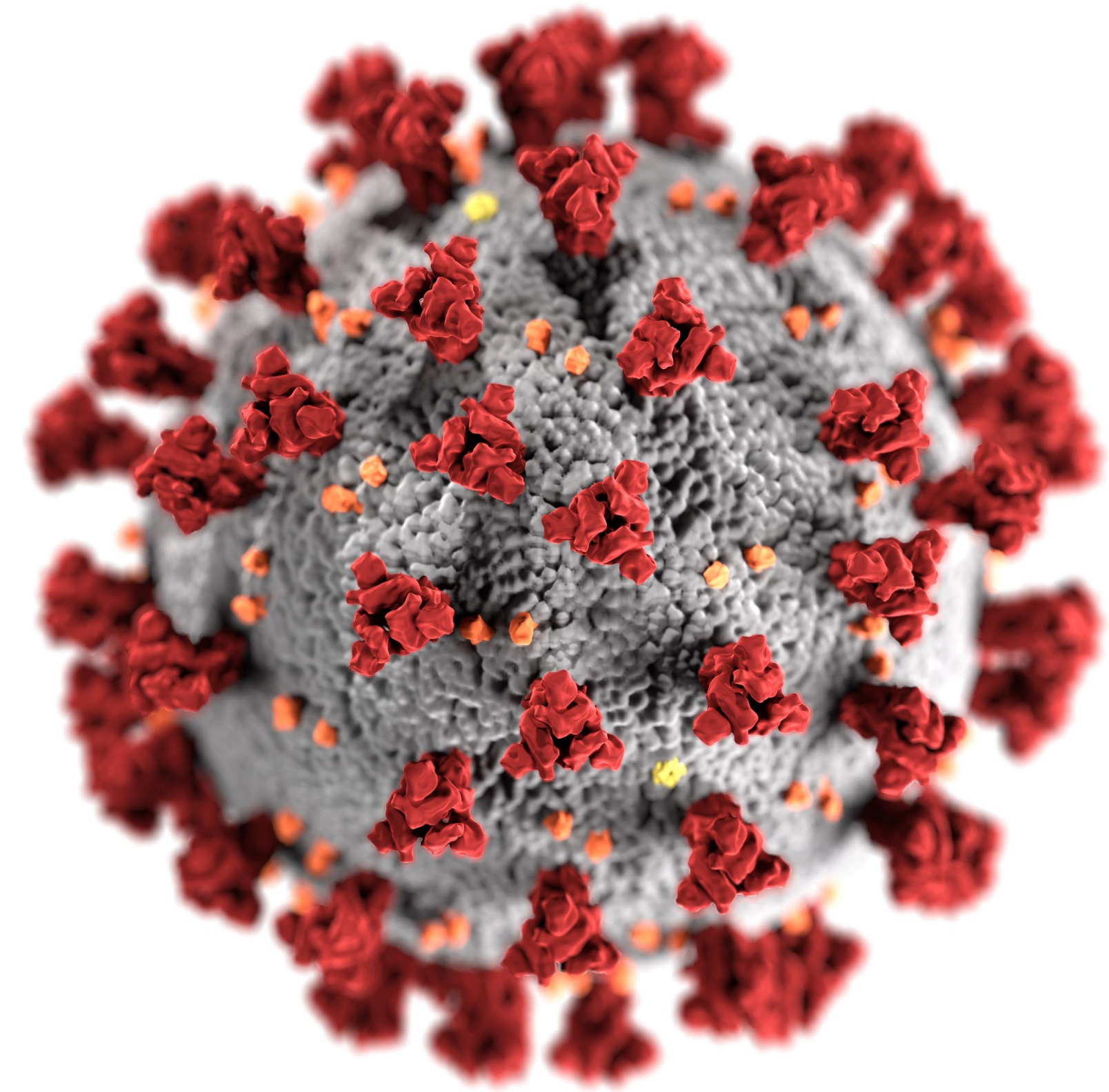


# COVID – 19 DIRECTIVE

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**27 MARCH 2020**

**PLAN TO BE IMPLMENTED BY COMMUNITY SCHEMES**



# BACKGROUND

- On 15 March 2020 the President of South Africa, Mr Cyril Ramaphosa, declared in response to the outbreak of the novel corona virus / COVID-19, a national state of disaster in terms of the Disaster Management Act.
- In his address to the nation, the President encouraged the nation to “act swiftly, with purpose and collectively,” to limit the effects of the corona virus.
- In CSOS, the effort to minimise the risk of exposure requires the collective effort and cooperation by the members of community schemes.

# PURPOSE OF NOTICE

This notice is directed at all key stakeholders to:

- Minimise the number of people becoming infected or sick with COVID-19 within the CSOS environment.
- Encourage compliance with existing health measures after the Lockdown measure introduced from 27 March 2020 to 16 April 2020.
- Communicate the method to followed by Community Schemes in the administration of schemes in terms of the CSOS Act, Sectional Titles Schemes Management Act and other related legislations





health

Department:  
Health  
REPUBLIC OF SOUTH AFRICA

For FAQ's on the corona virus outbreak

<http://www.health.gov.za/index.php/component/phocadownload/category/607>

**CORONA VIRUS OUTBREAK 24-HOUR HOTLINE NUMBER:  
0800 029 999**



# GOVERNANCE OF COMMUNITY SCHEMES

**Disaster Management Regulations**

**Meeting of Sectional Titles**

**Meetings of Home Owners Association & Share Block Companies**

# DISASTER MANAGEMENT REGULATIONS

- The Disaster Management Regulations provides the following to regulate a gathering
  - ✓ In order to contain the spread of COVID-19, a gathering is prohibited (Reg 3(1));
  - ✓ Gathering is defined as any “assembly, concourse or procession of more than 100 persons, wholly or partially in open air or in a building or premises”.

# SECTIONAL TITLES SCHEMES

## Trustees Meetings

- The provisions of Regulation 11 (5) of the STSMA must be applied for meetings of Trustees until such time the CIVOD-19 is under control and the disaster as declared as been uplifted;
- Regulation 11 (5) of the STSMA allows for meetings to be held telephonically and such method must be applied;
- If the Trustee choose to hold the meeting in person having considered the number, then precautions must be exercised. Trustees must wear mask and gloves and practice social distance as indicate in the COVID-19 recommended measures;
- The requirements relating to the time period for calling for the meeting, quorum and voting remains applicable;
- The limitations only applies to the venue and manner of holding the meetings.

# SECTIONAL TITLES

## Owners Meetings

- The owners meeting must through a teleconference or skype
- For owners who are less than the prohibited number (less than 100), they may choose to have a meeting a venue, however precaution must be exercised;
- If the precautions as advised by the Department of Health cannot be exercised, then the meeting must be via teleconference or skype;
- Other requirements relating to the notice period, quorum or voting remains applicable;
- Alternatively, the members can pass the necessary resolution by round robin;
- Members must be aware that they can waive the time limits for calling the meeting.
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# SECTIONAL TITLES

## Special and Annual General Meeting

- With the restriction on holding of gatherings, the schemes must apply the provisions of PMR 17 (2)
- PMR 17 (2), provides that “the body corporate is not obliged to hold an annual general meeting if, before or within one month of the end of a financial year, all members in writing waive the right to the meeting and consent in writing to motions that deal with all the items of business that must be transacted at the annual general meeting; provided that if two or more persons are jointly entitled to exercise a vote, all of them must waive the right to the meeting and consent to the resolutions in writing;
- PMR 17 (9), also provides that, “the body corporate does not have to hold a special general meeting to consider a resolution if all members waive the right to the meeting and consent to the resolution in writing; provided that if two or more persons are jointly entitled to exercise a vote, all of them must waive the right to the meeting and consent to the resolution in writing.

# SECTIONAL TITLES

## Special and Annual General Meeting CONT...

- If there is matter on the Agenda that must be deliberated on or discussed and cannot resolved in terms of a procedure provided in PMR 17(2) or PMR 17 (9), then the meeting can be held in other means as provided in PMR 17 (10);
- PMR 17 (9), provides that, “a body corporate may make arrangements for attendance at an annual or special general meeting by telephone or any other method...”
- The Agenda for the AGM must still comply with the provisions of PMR 17 (6)(j) and PMR 17 (7)
- The Notice Period for the meeting must also be complied with unless waived by all members;
- For all meetings that will be held telephonically or via skype, the quorum and voting requirements must still be complied with;

# HOME OWNERS ASSOCIATION AND SHARE BLOCK COMPANIES

## Home Owners Association

- Meetings for the Home Owners Association (HoA) must comply with the requirements of the respective HoAs' Memorandum of Incorporation for the calling of the meeting and voting;
- The Companies Act, which governs the HoA registered as NCP, provides that the meetings can be conducted entirely by electronic communication;

## Share Block Company

- Share Block Companies must comply with the provision of the founding legislation and the Use Agreement on the requirements for calling the meeting and voting;
- The actual meeting must be held by way of electronic communication.



# ADVISORY NOTICE

Wellbeing of Community Schemes employees

Use of Biometric System

Advisory on 21-Day Country Lockdown period

# HEALTH OF EMPLOYEES AND SCHEME MEMBERS

- Community Schemes must ensure the safety of its employees during this pandemic;
- The Community Schemes must provide the employees with the necessary risk mitigation kits, like masks, gloves and sanitizers;
- It must be ensured that, the Security Guards, if employed by a Service Provider, also have the necessary protective kits and sanitizer;
- Sanitizers must also be provided for common areas frequented by members of the body corporate, including recreational clubs and common rooms;
- If the risk mitigation measures cannot be implemented, the common facilities must be closed;
- Safety measures Notices must displayed at schemes entrance and common areas;
- Community schemes must encourage self-quarantine for those infected.

# USE OF BIOMETRIC SYSTEM

- The use of the finger scanning system has been identified as one of the biggest health hazards;
- Community schemes must ensure that the area is cleaned frequently if it is not possible to deactivate the system.

# 21-DAY COUNTRY LOCKDOWN

- On 23 March 2020, the President Mr Cyril Ramaphosa, announced that the National Coronavirus Command Council has decided to enforce a nation-wide lockdown for 21 days with effect from midnight on Thursday 26 March 2020 till 16 April 2020;
- The President's directive instructs everyone to stay at home, unless strictly for the purpose of performing an essential service, obtaining an essential good or service, collecting a social grant or seeking an emergency life saving or chronic medical attention;
- The only exception to the application of the President's lockdown directive are services that are deemed essential services as listed on the Regulations;
- **This means that walking in Common Areas, jogging, walking dogs, group playing golf is prohibited as these are not included in the President's directive and the [Disaster Management Act: Regulations to address, prevent and combat the spread of Coronavirus COVID-19: Amendment](#)**



# HEALTH TIPS

## Coronavirus

- The Novel Coronavirus (2019-nCoV) is a new coronavirus strain identified in China, which has caused cases of severe pneumonia in China.
- Coronavirus is a family of viruses known to cause illnesses ranging from common cold to pneumonia
- Cases of 2019nCoV have been exported to other cities and countries

Typical Symptoms include cough, runny nose, fever and shortness of breath

### MONITOR YOUR HEALTH CLOSELY

- 1 All travelers to monitor your health closely for 2 weeks upon returning to South Africa
- 2 If you have fever, cough or runny nose, wear a mask and seek medical attention promptly
- 3 Call the clinic ahead of your visit and inform the doctor of your symptoms and travel history

### PRECAUTIONS TO TAKE



Avoid contact with live animals, poultry and birds



Avoid consumption of raw and undercooked meat



Avoid crowded places and around people who are unwell



Observe good personal hygiene at all times



Wash hands frequently with soap



Cover your mouth with a tissue paper when coughing or sneezing



See a doctor if you are unwell

REMAIN VIGILANT AND ADOPT GOOD PERSONAL HYGIENE PRACTICES

The situation is evolving, check updates on [www.health.gov.za](http://www.health.gov.za) and [www.nicd.ac.za](http://www.nicd.ac.za)

# Symptoms of Coronavirus Disease 2019

Patients with COVID-19 have experienced mild to severe respiratory illness.

Symptoms can include:



Seek medical advice if you develop symptoms, and have been in close contact with a person known to have COVID-19 or if you live in or have recently been in an area with ongoing spread of COVID-19

FEVER



Symptoms may appear 2-14 days after exposure

SHORTNESS OF BREATH



Protect yourself and other from the disease

#coronavirusupdate

# COVID-2019



# KEY CONTACTS

## Regional Ombuds:

- WC, NC, EC: Maletsatsi.Wotini@csos.org.za
- GP, NW, LMP: Abe.Masilo@csos.org.za
- KZN, FS, MPL: Mervin.Dorasamy@csos.org.za

## Community Scheme Registrations

[registration2@csos.org.za](mailto:registration2@csos.org.za)

## Applications for Dispute Registration

[Gp-complaints@csos.org.za](mailto:Gp-complaints@csos.org.za)

[Wc-complaints@csos.org.za](mailto:Wc-complaints@csos.org.za)

[Kzn-complaints@csos.org.za](mailto:Kzn-complaints@csos.org.za)

## General Enquiries Customer Service:

Gauteng: 010 593 0533

Western Cape - 087 805 0226

KZN - 087 805 0235

## Media Desk:

Doniah: 010 593 0533

[Doniah.Motsoeneng@csos.org.za](mailto:Doniah.Motsoeneng@csos.org.za)







**THANK YOU**



# Security estate, residential complex managers must enforce no jogging, dog walking rule: SAPS

29 March 2020 - 18:12 BY TIMESLIVE



"The fundamental purpose of Lockdown is to drastically reduce the movement of people": SAPS. Stock photo.

*Image: 123RF/damedeeso*

While the "no dog walking or jogging" rule still had tongues wagging on Sunday, police moved to clarify whether owners or tenants living in residential or security estates were exempt.

National police spokesperson Brig Vish Naidoo said there had been several enquiries about residents being able to walk or jog within their complexes.

"The regulations also apply to people living within estates/complexes meaning no walking, jogging or walking of pets within closed estates/complexes is allowed," read a statement from Naidoo.

"All estate/complex managers must assist by ensuring that these regulations are enforced with immediate effect.

"The fundamental purpose of lockdown is to drastically reduce the movement of people in order to prevent the spread of the Covid-19 virus. Your assistance in this regard will be highly appreciated. Be safe."



Tweets Tweets & replies Media L



SA Police Service  · 1h  
RT #sapsHQ Important notice - Security Estates. The Regulations also apply to people living within estates/ complexes meaning NO walking, jogging or walking of pets within closed estates/ complexes is allowed.  
[#21DaysLockdown](#) [#COVID19](#)  
[#StayAtHomeSA](#) ME  
[facebook.com/SAPoliceService...](https://facebook.com/SAPoliceService...)



PresidencyZA [stateofthenation.gov.za](https://stateofthenation.gov.za)

**CORONAVIRUS UPDATE**

**What is a lockdown?**

A lockdown is an emergency protocol that requires South Africans to stay at home except for essential purposes.

Grocery stores, pharmacies, banks and other essential industries will remain open.

8 16 29